

**Village of Buchanan
Mayor & Board of Trustees
Regular Meeting
March 4, 2025**

PRESENT: (This meeting was held live and via Zoom)

Mayor Theresa Knickerbocker
Trustees Awilda Baez, Anthony Capicotti, Daniel Stewart, Robert Wheeler (via zoom)
Village Administrator Marcus Serrano
Village Attorney Stephanie Porteus
Village Engineer, George Pommer
Village Clerk, Treasurer Cynthia Kempter
Deputy Clerk, Sharon Murphy
Deputy Treasurer Dominic Evangelista

1. PLEDGE OF ALLEGIANCE:

Mayor Knickerbocker called the meeting to order at 7:00 P.M. The Buchanan Engine Co. #1 led the Pledge of Allegiance and informed every one of the fire regulations.

2. APPROVE MINUTES:

January 7, 2025 Board Meeting
January 28, 2025 Workshop Meeting.

A motion to approve these minutes as presented was made by Mayor Knickerbocker, seconded by Trustee Baez with all in favor.

3. COMMENTS FROM THE FLOOR (agenda items only):

Gary Bell made public comment about the roadwork to be done on Church Street. Alice Rivera, Director from Through the Looking Glass spoke about the drop-off and dismissal procedure. Lisa Wenz commented that it is important that the Board listen to the Director because she knows what she needs in her school. There was further discussion by the Board.

Nicolas Zachary wished Bob Wheeler a speedy recovery. Mr. Zachary supports Mr. Hesselgrave to be the General Foreman. Mr. Zachary made public comment about the re-zoning of Indian Point.

Fire Chief Bob Outhouse spoke on agenda item h. the determination of request from Buchanan Engine Co#1 regarding letter of authority. He sent the Board a list of what the Buchanan Engine Co. EMT members have done since 1989 responding to calls in

the Village. He would like the fire department to receive an agency number. There was discussion involving the liability to the Village.

Tania Drezik stated that Randy Hesselgrave would be a good choice to replace Scott Horton as General Foreman.

4. NEW BUSINESS:

a. Continuation of Public Hearing Regarding Parking Restrictions on Intersections.

A Motion to open the Public Hearing was made by Mayor Knickerbocker, seconded by Trustee Baez with all in favor.

Mayor Knickerbocker gave a brief overview. This has been opened for several months. There was discussion on which intersections and what signage would be needed. Nick Zachary questioned if a painted curb would suffice instead of signage. Eileen Absenger asked what the fire department thought about signage throughout the entire Village instead of just pinpointing certain areas. She is in favor of doing the entire Village. Chief Outhouse stated that they have spoken to the Board and the Police Chief about their concerns. It was decided that this will be held over to the next meeting.

A Motion to Continue the Public Hearing at the next meeting was made by Mayor Knickerbocker, seconded by Trustee Capicotti with all in favor.

b. Discussion on State Grant.

Mayor Knickerbocker advised that this is \$100,000.00 grant from Senator Harckham. Randy Hesselgrave and Scott Horton spoke about getting a F600 with a hook lift. It will be \$40,000.0 over the grant. They would like to go with the rack body with the steel floor, the lift gift and a regular steel dump body. This truck will be very efficient for the highway department. The Board agreed to move forward with this.

c. Resolution Authorizing the Mayor to Execute the NYS Water Infrastructure Improvement Act (WIIA) Clean Water Funding Grant Agreement and Any and All Other Documents, Agreements, and Instruments Necessary to Effectuate the Funding for the Village of Buchanan Wastewater Quality Improvements & Regional Benefits Project.

Village Engineer Pommer stated that as part of the WIAA grant, the Village is obligated to sign an agreement. As part of that agreement the Village has to pass a resolution committing some funds to the project. The EFC has requested some changes to the resolution and would like to have a meeting to discuss this further. This resolution has been tabled.

- d. Consider a Motion to Appoint a General Foreman at the Time of Scott Horton's Retirement at a Rate of \$122,506.00.

A Motion to Appoint Randy Hesselgrave as General Foreman at the time of Scott Horton's Retirement at a Rate of \$122,506.00, seconded by Trustee Baez, with Trustee Stewart and Trustee Wheeler in favor and Trustee Capicotti not voting as he did not have a chance to do the interviews.

- e. Consider a Motion to Approve the Volunteer Firefighters that have met the Required 50 Points for the Service Award Program as Provided by the Village of Buchanan Fire Department.

This will be held over as more information is need from the Buchanan Engine Company.

- f. Consider a Motion Authorizing an Inter-Municipal Agreement with the Town of Cortlandt Regarding Shared Use of Equipment and Bidding by Town Purchasing Director.

A Motion to Approve this as Presented was made by Mayor Knickerbocker, seconded by Trustee Baez, with all in favor.

- g. Consider a Motion to Call for a Public Hearing on April 1, 2025 Regarding Dog Licenses and Dog Control.

A motion to approve this as presented was made by Mayor Knickerbocker, seconded by Trustee Capicotti with all in favor.

- h. Determination of Request from Buchanan Engine Co. #1 Regarding Letter of Authority.

This item has been tabled.

5. INFORMATION FROM OFFICERS & DEPARTMENTS:

- a. Justice Reports – January 2025

Received and filed.

- b. Police Report – January 2025

Received and filed.

- c. Highway Report – January 2025

Received and filed.

- d. Wastewater Treatment Plant – January 2025

Received and filed.

- e. Building Department – January 20245

Received and filed.

- f. Buchanan Engine Company – January 2025

Received and filed.

- g. Planning Board – December 18, 2024

Received and filed.

- h. Zoning Board – January 9, 2025

Received and filed.

- i. Prosecutor's Report – None

- j. Attorney's Report

Village Attorney Porteus stated there is one matter for executive session.

- k. Administrator's Report

Village Administrator Serrano stated that Mr. Horton is working with Mr. Brian Cook to get the street sweeper. There were two surprise visits at the wastewater treatment plant. Both the state and the county came in and the plant passed with flying colors. We were notified by the DEC that we have to have a stormwater audit of our stormwater system. Village Engineer Pommer stated that the last time we had an audit of our storm water system was 2011. The MS4 has to be updated to the 2025 version. The DEC now wants us to track and record just about everything we do. This will be on our website.

- l. Mayor's Report

Mayor Knickerbocker thanked the Highway Department for the shamrocks at the circle. She thanked the Beautification Committee for the great job they

always do at the circle. She will be setting up a site visit with the Mayors of Tarrytown and Sleepy Hollow to see what they have done with their properties.

m. Trustee's Report

Trustee Capicotti congratulated Randy Hesselgrave and wished Scott Horton good luck in the future and stated that it was a pleasure working with him.

Trustee Wheeler had no comments.

Trustee Baez congratulated Randy Hesselgrave and told Scott Horton to enjoy retirement – it is wonderful.

Trustee Stewart gave well wishes to Scott Horton on his retirement. The St. Patrick's Days Parade is March 16th at 2:00 P.M. At 11:00 A.M. there will be the presentation of the sashes at the firehouse with light breakfast. They will gather at the firehouse after the parade. He thanked the Beautification Committee for making the circle look beautiful.

6. COMMENTS FROM THE FLOOR:

Angela Outhouse of Buchanan Engine Company made public comment about the Buchanan Engine Company contract.

Reed Outhouse, Westchester Avenue made public comment about a soft billing from CVAC.

7. EXECUTIVE SESSION:

At 9:10 P.M. a Motion to enter into Executive Session to discuss negotiations and personnel was made by Mayor Knickerbocker, seconded by Trustee Baez with all in favor.

8. ADJOURNMENT

At 9:45 P.M. a Motion to exit executive session was made by Mayor Knickerbocker, seconded by Trustee Stewart with all in favor.

At 9:454 P.M. a Motion to adjourn this meeting was made by Mayor Knickerbocker, seconded by Trustee Baez with all in favor. No monies were expended.