



Employment Opportunity - Laborer

The Village of Buchanan is seeking to fill the position of Laborer. Please see the Village website (https://buchananny.gov/_documents/jobs/laborer.pdf) for full details of the position. If you are interested, please provide your cover letter, resume (including certifications/training) and three references to the Village Administration, mserrano@buchananny.gov



Please take note that anyone applying must meet the minimum requirements under New York State Civil Services as described below.

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision of a higher-level employee, an employee in this class performs routine unskilled manual laboring work. Supervision is not a responsibility of this position. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Performs routine cleaning, maintenance and repair assignments;

Loads and unloads materials, and equipment from trucks;

Receives and/or moves supplies, equipment, and furniture;

Cleans and operates equipment supplies and instruments in accordance with defined procedures;

Rods and flushes sewers and cleans manholes and catch basins;

Digs and refills trenches for water/sewer lines;

Rakes leaves and hauls away rubbish;

Does rough cement finishing, rakes asphalt, sets forms for asphalt, does rough grading and otherwise assists in street maintenance activities;

Assists in the painting and erection of street signs;

Assists in painting lines on highway;

Cuts grass by hand or with tractor driven mowing machines and cuts up trees that have been felled;

Performs snow removal duties;

May perform other incidental tasks as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Ability to follow oral instructions; ability to get along well with others; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential duties of the position; industrious in work performance; physical strength and agility; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: None.

ADDITIONAL PREFERRED EXPERIENCE/KNOWLEDGE:

Possession of a valid license, appropriate for the vehicle to be operated and issued by the New York State Department of Motor Vehicles.

At least a Class B CDL license.

Be able to operate back hoe, loader, garbage truck, snow plowing and other heavy equipment.

Any of the following skills will be preferred.

- Car and or truck Mechanical experience.
- Welding.
- Plasma Cutting.
- Basic carpentry skills.
- Basic masonry skills.
- Basic electrical work skills.